



# Purchase Order

IC #075/2015

Dispatch via Print

<b>PO Number</b> TZA10-0000013274	<b>Date</b> 04/11/2015	<b>Revision</b>	<b>Page</b> 1
<b>Payment Terms</b> Immediate	<b>Freight / INCOTERMS</b> DES		<b>Ship Via</b> Common
<b>Buyer</b> Fina Masaro fina.masaro@undp.org	<b>Phone</b> Tel: Fax:	<b>Currency</b> TZS	
<b>Approver</b> Titus OSUNDINA			

## Tanzania

United Nations Development Programme  
182 Mzingu Way  
Off Msasani Road  
Oysterbay, P.O.Box 9182  
Dar es Salaam  
Tanzania  
Tel: 22 2195000  
Fax: 22 2195011

Vendor: 0000008529  
EMANUEL EZEKIAH MOSHI  
P O BOX 35621  
DAR ES SALAAM  
Tanzania

**Ship To:** United Nations Development Programme  
182 Mzingu Way  
Off Msasani Road  
Oysterbay, P.O.Box 9182  
Dar es Salaam  
Tanzania

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Ln-Sch	Item	Description	Quantity	UOM	Due Date	Unit Price	Line Total
1-1	81101501S	Develop TOR engagement of architectural design firm, advertise, visit Tanga with prospective architectural bidders, evaluate offers and contracting	1.00	LS	04/11/2015	2,480,000.00	2,480,000.00
<< Procurement of consultant engineer to lead procurement process for construction of UNODC Health Centre in Tanga - Development of ToR >>							
2-1	81101501E	Liaison with architectural firm for finalization of all drawings incl mechanical, electrical, civil and BOQs for construction works	1.00	LS	04/11/2015	2,480,000.00	2,480,000.00
3-1	81101501E	Provide independent inputs during evaluation of construction bids	1.00	LS	04/11/2015	2,480,000.00	2,480,000.00
4-1	81101501E	Review of key documents, drawing, bills of quantities					

This PO is subject to UNDP General terms and conditions.

### Authorized Signature

This Purchase Order is Electronically Approved by Titus OSUNDINA and does not require Signature.



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<b>Approver</b> Titus OSUNDINA			

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Ln-Sch	Item	Description	Quantity	UOM	Due Date	Unit Price	Line Total
		POs and contract before issuing to the contractor	1.00	LS	04/11/2015	2,480,000.00	2,480,000.00
5-1	81101501E	Monitor construction work and certification of achieved milestones before payment by UNDP	1.00	LS	04/11/2015	34,720,000.00	34,720,000.00
6-1	81101501E	Provide a certification of completion of the construction works and final handover of the building to the respective authority	1.00	LS	04/11/2015	4,960,000.00	4,960,000.00
7-1	81101501E	Reimbursables: Travel, stationery and withholding tax (excluding DSA)	1.00	LS	04/11/2015	14,817,500.00	14,817,500.00

Reference: IC no. 075/2015 dated 04 September 2015

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<b>Approver</b> Titus OSUNDINA			

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Ln-Sch	Item	Description	Quantity	UOM	Due Date	Unit Price	Line Total
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TZS

64,417,500.00

### Total PO Amount

### Authorized Signature

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IC No. 075/2015

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**CONTRACT FOR THE SERVICES OF AN INDIVIDUAL CONTRACTOR (IC) FOR PROVISION OF CONSULTANCY SERVICES FOR CONSTRUCTION OF A MULTIPURPOSE DRUG DEPENDENCE TREATMENT CENTRE, TANGA, AS A NATIONAL CONSULTING ENGINEER**

---

This Contract is entered into on **07 September, 2015** between the United Nations Development Programme (hereinafter referred to as "UNDP") and Eng. Emanuel Ezekiah Moshi (hereinafter referred to as "the Individual Contractor") whose address is:

**P.O. BOX 35621**

**Dar es Salaam,**

**TANZANIA**

Tel.+255 754 679533

E-mails: [moshi@cpitz.com](mailto:moshi@cpitz.com)

[moshiemanuel@yahoo.com](mailto:moshiemanuel@yahoo.com)

WHEREAS UNDP desires to engage the services of the Individual Contractor on the terms and conditions hereinafter set forth, and:

WHEREAS the Individual Contractor is ready and willing to accept this Contract with UNDP on the said terms and conditions,

NOW, THEREFORE, the Parties hereby agree as follows:

**1. Nature of services**

The Individual Contractor shall perform the services as described in the Terms of References which form an integral part of this Contract and are attached hereto as **Annex I** in the following Duty Station(s):

**Dar es Salaam with frequent site visits to Tanga, Tanzania**

**2. Duration**

This Individual Contract shall commence on **17 September, 2015**, and shall expire upon satisfactory completion of the services described in the Terms of Reference mentioned above, **for 12 months**, but not later than **30 September, 2016**, including travel days and the **Defects Liability Period whereby Final Certification is issued 12 months after construction**, unless sooner terminated in accordance with the terms of this Contract. This Contract is subject to the General Conditions of Contract for Individual contractors which are available on UNDP website at [www.undp.org/procurement](http://www.undp.org/procurement) and are attached hereto as *Annex II*.

**3. Consideration**

As full consideration for the services performed by the Individual Contractor under the terms of this contract, including, unless otherwise specified, his/her travel to and from the duty station(s), any other travel required in the fulfillment of the Terms of Reference in Annex I, and living expenses in the Duty Station(s), UNDP shall pay the Individual Contractor a total sum amount of **TZS 64,417,500, excluding**

**Daily Subsistence Allowance (DSA)** in accordance with the table set forth below. Payments shall be made upon certification by UNDP that the services related to each deliverable, as described below, have been satisfactorily performed and the Deliverables have been achieved by or before the due dates specified below, if any.

In country travels to/from duty station/construction site may be arranged by the office when required and agreed upon. Tickets and other costs will be reimbursed upon certification by UNDP.

**Schedule of Deliverables and Related Payments per TOR including Reimbursables:**

S/N	Tasks	Indicator	Timeline	Payments	Amount (TZS)
1.	a) Review of available drawings per TOR b) Presentation of Revised Work Plan c) Initial Site Assessment	Inception Report available	3 days after recruitment	N/A	NIL
	Initial Site Assessment	DSA per agreed days based on approved UN rate for Tanga, currently TZS 300,000 per day			To be determined (TBD)
2.	Develop TOR for engagement of architectural (design) firm, advertise, visit Tanga with prospective architectural bidders, evaluate offers and contracting	TOR, advertisement, offers reviewed, architectural firm contracted	3 weeks after recruitment	5% of total Professional fees	2,480,000
	Site visit with prospective architectural bidders	DSA per agreed days based on approved UN rate for Tanga, currently TZS 300,000 per day			TBD
3.	Liaison with architectural firm for finalization of all drawings, incl. mechanical, electrical, civil and BOQs for Construction Works	BOQs and detailed Drawings	2 weeks after contracting architects	5% of total Professional fees	2,480,000
4.	Review, in collaboration with UNDP Procurement Team, the construction tender document before and after advertisement, provide clarification responses on site visit with contractors	Advertisement in Press	3 weeks after contracting architects	N/A	NIL
	Site visit with prospective contractors	DSA per agreed days based on approved UN rate for Tanga, currently TZS 300,000 per day			TBD
5.	Provide independent inputs during evaluation of construction bids	Evaluation Report	2 weeks after the deadline of submissions	5% of total Professional fees	2,480,000
6.	Review of key documents; drawings, bills of quantities (BOQs) and contract before issuing to the contractor	Verification Report	4 weeks after submission of Evaluation Report	5% of total Professional fees	2,480,000

7.	Monitor construction work and certification of achieved milestones before payment by UNDP	Monthly Report and Reports of regular visits	1 week submission of Verification Report	7 reports each at 10% of total Professional fees, payable in 7 installments	4,960,000 in seven (7) installments = 34,720,000
8.	Provide a certification of completion of the construction works and final handover of the building to the respective authority	Final Report	After 12 months of construction	10%	4,960,000
	Site Visits for monitoring construction works and certification of milestones	DSA per agreed days based on approved UN rate for Tanga, currently TZS 300,000 per day			TBD
9.	Reimbursables: Travel, Stationery and Withholding Tax (Excluding DSA)				14,817,500
<b>Total amount for 12 months, spread between 17 September 2015 to 30 September 2016 incl. travel days and final handover after Defects Liability Period</b>					<b>64,417,500</b>

If unforeseen travel outside the Duty Station not required by the Terms of Reference is requested by UNDP, and upon prior written agreement, such travel shall be at UNDP's expense and the Individual Contractor shall receive a *per diem* not to exceed United Nations daily subsistence allowance rate in such other location(s).

Where two currencies are involved, the rate of exchange shall be the official rate applied by the United Nations on the day the UNDP instructs its bank to effect the payment(s).

#### 10. Rights and Obligations of the Individual contractor

The rights and obligations of the Individual Contractor are strictly limited to the terms and conditions of this Contract, including its Annexes. Accordingly, the Individual Contractor shall not be entitled to any benefit, payment, subsidy, compensation or entitlement, except as expressly provided in this Contract. The Individual Contractor shall be solely liable for claims by third parties arising from the Individual Contractor's own acts or omissions in the course of performing this Contract, and under no circumstances shall UNDP be held liable for such claims by third parties.

#### 11. Beneficiary

The Individual Contractor selects Upendo Melami Lengaram as beneficiary of any amounts owed under this Contract in the event of death of the Individual Contractor while performing services hereunder. This includes the payment of any service-incurred liability insurance attributable to the performance of the services for UNDP.

Mailing address, email address and phone number of beneficiary:

Upendo Melami Lengaram  
[upendomelami@yahoo.com](mailto:upendomelami@yahoo.com)  
 Tel. 0756967246

Mailing address, email address and phone number of emergency contact (if different from beneficiary):  
 -----

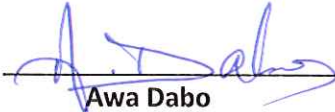
IN WITNESS WHEREOF, the Parties hereto have executed this Contract.

By signing below, I, the Individual Contractor, acknowledge and agree that I have read and accept the terms of this Contract, including the General Conditions of Contracts for Individual contractors available on UNDP website at [www.undp.org/procurement](http://www.undp.org/procurement) and attached hereto in Annex II which form an integral part of this Contract, and that I have read and understood, and agree to abide by the standards of conduct set forth in the Secretary-General's bulletins ST/SGB/2003/13 of 9 October 2003, entitled "Special Measures for Protection from Sexual Exploitation and Sexual Abuse" and ST/SGB/2002/9 of 18 June 2002, entitled "Regulations Governing the Status, Basic Rights and Duties of Officials other than Secretariat Officials, and Experts on Mission".

The Individual Contractor has submitted a Statement of Good Health and confirmation of immunization.

**AUTHORIZING OFFICER:**

United Nations Development Programme (UNDP)

  
\_\_\_\_\_

Awa Dabo  
Country Director

Date: 8 Sept 2015

**INDIVIDUAL CONTRACTOR:**

  
\_\_\_\_\_

Emanuel Ezekiah Moshi  
Consultant

Date: 08/09/2015

## EVALUATION REPORT

Procurement Notice Ref. No. IC/TZA/2015/UNDP-029

### Construction of a Multipurpose Drug Dependence Treatment Centre in Tanga

#### (NATIONAL CONSULTANT ENGINEER)

This report summarizes the assessment of the different offers following an open and transparent tender process via the Individual Consultant Procurement Notice No. IC/TZA/2015/UNDP-029 of 25 June 2015. The tender aimed to recruit a National Consulting Engineer for Construction of a Multipurpose Drug Dependence Treatment Centre in Tanga

#### Evaluation Team

- |  |               |
|--|---------------|
| - Gertrude Lyatuu, Practice Specialist, UNDP             | - Chairperson |
| - Bwijo A. Bwijo, Practice Specialist, UNDP              | - Member      |
| - Immaculate Malyamkono, National Project Officer, UNODC | - Member      |
| - Clara Makenya, National Coordination Officer, UNEP     | - Member      |
| - Michael Shayo, Procurement Consultant, UNDP            | - Secretariat |
| - Eric Mutale, Procurement Associate, UNDP               | - Ex-Officio  |

#### Background information:

S/N	Implementation and actual process flow for tracking purposes	Date
1	Date complete requisition received by Procurement Unit	25.05.2015
2.	Date Solicitation Documents (ICPN) was advertised	03.05.2015 & 25.06.2015
3.	Closing Date for Receipt of Proposals	14.07.2015
4.	Date Evaluation Panel was appointed by Senior Management (CD)	18.07.2015
5.	Evaluation Planned Date	28.07.2015
6.	Actual Dates Evaluation Process was conducted and finalized	31.07. 2015
7.	Evaluation Report shared with members for comments	11.08.2015
8.	Feedback received, comments incorporated, report finalized and sent to members for signature	12.08.2015
10.	Sent to Senior Management for review and approval/rejection/advice	13.08.2015
11.	Feedback received, comments incorporated, report finalized	13.08.2015

#### Solicitation process:

Individual Consultancy Procurement Notice No. IC/TZA/2015/UNDP-029 was posted on the CO website and advertised through [http://procurement-notices.undp.org/view\\_notice.cfm?notice\\_id=22801](http://procurement-notices.undp.org/view_notice.cfm?notice_id=22801) in June, 2015.

Applicants were instructed to submit their proposals both Technical and Financial through [icprocurement.tz@undp.org](mailto:icprocurement.tz@undp.org) not later than Tuesday, 14 July, 2015. Questions/queries were planned to be channeled and responded through [tenders.tz@undp.org](mailto:tenders.tz@undp.org).

On the closing date of 14 July, 2015, ten (10) proposals were submitted to UNDP. Below are the names of the bidders:

- 1) Erasto Machume



- 2) Emanuel Moshi
- 3) Celestine Kazoba
- 4) Yassin Lije
- 5) Napegwa Kiseko
- 6) James Niwagila
- 7) Lwitiko Kalenga
- 8) Luxford Ndibaza
- 9) Michael Kibunja
- 10) Kentoplan Ltd.

**Evaluation Process:**

At the preliminary stage, the Evaluation Team disqualified two proposals from detailed assessment:

- (i) Kentoplan Ltd. submitted an offer against the advertisement and the TOR which called for an Individual Consultant and not an institution or a company.
- (ii) Michael Kibunja's offer did not qualify for detailed review because it was noted that he is not a Tanzanian. The advertisement and the TOR called for a local (National) consultant engineer and not an international consultant.

The evaluation team reviewed and assessed all the remaining eight (8) proposals to ascertain if they met the minimum qualifications and experience required for this assignment as specified in the TOR.

The proposals were evaluated in detail by the evaluation team and scoring results summarized as per the table below:

Average scores of the technical evaluation of the offers by Panel Members:

**Table No. 1:**

Evaluation Team Member	CONSULTANT CANDIDATES								
	MACHUME	MOSHI	KAZOBA	LIJEI	KISEKO	NIWAGILA	KALENGA	NDIBAZA	
1 Clara Makenya	62	55	44	61	55	52	26	35	
2 Gertrude Lyatuu	59	65	43	58	45	40	41	47	
3 Immaculate M.	53	56	40	61	49	40	34	38	
4 Bwijo Bwijo	55	62	44	63	43	45	32	35	
Total Scored Marks	229	238	171	243	192	177	133	155	
Average Score	57.25	59.5	42.75	60.75	48	44.25	33.25	38.75	
Remarks: Min. 49 pts. Technically Qualified-Yes/No	YES	YES	NO	YES	NO	NO	NO	NO	
Financial Score:			N/A		N/A	N/A	N/A	N/A	
Combined Score									

**Results and narrative summary:**

Out of the eight (8) proposals evaluated, 3 (three) of them were found to be more technically responsive as they had scored well above the minimum technical threshold of 49 obtainable points. The remaining five (5) candidates were found not qualified per requirements of the TOR.

The following five bidders are the ones who were disqualified as summarized below:  
(It means their financial offers are not being reviewed):

**Table No. 2**

<b>N<sup>o</sup></b>	<b>OFFEROR/BIDDER</b>	<b>OBSERVATION/FINDINGS</b>
1	Eng. Celestine Kazoba	Good qualifications at BSc level, however, no indication of good understanding of the TOR. Has some experience in construction management but not directly related to this assignment.
2	James Niwagila	Qualified but methodology and work plan does not indicate understanding of the assignment
3	Lwitiko Kalenga	Good qualifications. No indication of understanding the TOR. Lacks experience on similar activities.
4	Napegwa Kiseko	Good qualifications. Experience in undertaking similar assignment fairly weak. Approach to methodology and work plan not clear.
5	Luxford Ndibaza	Good qualifications. Well experienced. Methodology is weak and inconsistent.

The three technically qualified candidates whose financial offers are reviewed had the following attributes:

**1. Erasto Machume:**

Scored 57.25 points well above the minimum technical threshold of 49 points. The candidate is well qualified with over 30 years experience. Has undertaken similar assignments and supervised widely in his previous engagements. Has a clear and elaborate plan of work per TOR. Clearly indicates the consideration of Environmental Impact Assessment (EIA) as part of essential clearances. This person is well positioned to undertake the work if successful.

**2. Emmanuel Moshi:**

Scored 59.5 which is well above the minimum technical threshold of 49 points. He has good qualifications with M.Sc. in Construction Management. The candidate has short but relevant experience. It was noted that currently he is in full time employment, thus may need commitment of time to this assignment as needed if successful. Advice on Environmental Impact Assessment (EAI) needs to be discussed if he is selected.

**3. Yassin Lije:**

Scored 60.75 points which is well above the minimum technical threshold of 49 obtainable points. It was noted that he has a good profile and well qualified for this assignment as a Structural Engineer. He is a candidate with good experience in construction of major buildings. Fair Methodology and work plan provided. If successful EIA clearance should be specified as an essential requirement.

**Evaluation of financial proposals:**

As noted above, the evaluation of the financial proposals of the three offerors who qualified within the minimum threshold of 49 obtainable points were analyzed in detail.

The outcome of the financial proposals on this basis including corresponding points is summarized as per **Table 3** below:

**Table No. 3: Financial comparison:**

Particulars	Name of Consultant		
	MACHUME	MOSHI	LIJEI
Professional Fee (work days)	138 days@400,000 =TZS 55,200,000 = USD 25,485	62 days@800,000 =TZS 49,600,000 = USD 22,899	253 days@ \$ 420 = USD 106,260
DSA (calendar days if applicable)	44 days@200,000 =TZS 8,800,000. =USD 4,063	35 days@150,000 =TZS 5,250,000 =USD 2,424	128 days @\$100= USD 12,800
Other costs : Local transport, Reports etc)	TZS 13,950,000 =USD 6,440	TZS 14,817,500 = USD 6,841	USD 8,180
Total Amount	TZS 77,950,00 = USD 35,988	TZS 69,667,500 = USD 32,164	USD 127,240 less discount 10% Add VAT 18% =USD 135,128.88
Financial Points Scored	26.81	30	7.14

**Table 4: Combined technical and financial attributes:**

Nº	Name of Consultant (OFFEROR)	Technical points	Financial Points	Total points	Ranking
1.	MACHUME	57.25	26.81	84.06	2
2.	MOSHI	59.5	30.0	89.5	1
3.	LIJEI	60.75	7.14	67.89	3

**Recommendation:**

Based on the above overall combined technical and financial attributes, the Evaluation Team recommends Mr. Emanuel Moshi to be awarded a contract to undertake this assignment as a National Consultant Engineer for Construction of a Multipurpose Drug Dependence Treatment Centre in Tanga for a sum of TZS 69,667,500 which is equivalent to US\$32,164. As noted in the narrative above, this candidate should confirm commitment of time for this assignment, as it was observed that he is on full time employment elsewhere (under BICO, University of Dar es Salaam). The Team also advised that the task of Environmental Impact Assessment (EAI) which was part of TOR needs to be discussed with him.

If he declines the offer then the Evaluation Team recommends the second ranked offeror, Mr. Erasto Machume to be awarded a contract to undertake the assignment for a proposed lump sum amount of TZS 77,950,000 which is equivalent to USD 35,988.00.

**Budgetary Remarks:**

UNDP @ 15.

It has been observed from the Memorandum of Understanding between UNODC and - Part B: Budget - ...that the total fee for the Engineer has been agreed at USD 30,000 and is not included in the overall amount of this agreement. The outcome of the competitive process for recruiting a Consultant Engineer, as indicated above, has shown that the fees range between USD 32,164 to 35,988. Thus the Programme Management needs to ensure that sufficient funds for this assignment are available before the engineer's contract is signed.

**Certification of Evaluation Report:**

This Evaluation Report has been certified correct and signed by the Evaluation Team.

Ms. Gertrude Lyatuu: \_\_\_\_\_ Date: 13-8-2015  
Mr. Bwijo A. Bwijo: \_\_\_\_\_ Date: 14/8/2015  
Ms. Immaculate Maliyamkono: \_\_\_\_\_ Date: 14/8/2015  
Ms. Clara Makenya: \_\_\_\_\_ Date: 14/8/2015  
Rapporteur  
Michael Shayo: \_\_\_\_\_ Date: 14/8/2015

Reviewed by: \_\_\_\_\_ Date: 17/08/2015  
Irene Kajuna  
Procurement Associate (Ag. Head, PSU)

Endorsed by: \_\_\_\_\_ Date: 17/8/15  
Titus Osundjha  
Deputy Country Director (O)

Approved:  Reason: .....  
Not Approved:   
Alvaro Rodriguez \_\_\_\_\_ Date: 17/8/2015  
Resident Representative

# **Financial Proposal**

**Procurement Notice No. IC/TZA/2015/UNDP-029**

**National Consulting Engineer  
For  
Construction of Multipurpose Drug Dependence  
Treatment Centre in Tanga, Tanzania**

## **United Nations Development Program (UNDP)**

---

Submitted to

United Nation Development Program  
(UNDP)

Prepared by:

Eng.Emanuel Ezekiah Moshi, PE

Telephone +255-754 679533  
E-mail:moshi@cpitz.com  
moshiemanuel@yahoo.com.

P.O. BOX 35621,  
DAR ES SALAAM  
Tanzania

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**12th July, 2015**

## Letter of Submission

**Emanuel Ezekiah Moshi, PE,**  
P. O. Box 35621 Dar es Salaam, Tanzania  
E-mail: [moshi@cpitz.com](mailto:moshi@cpitz.com); [moshiemanue@yahoo.com](mailto:moshiemanue@yahoo.com)  
Tel 0754 679533

Date: Monday, 12th July 2015

### **PROCUREMENT NOTICE NO. IC/TZA/2015/UNDP-029**

**Re: National Consulting Engineer for Construction of Multipurpose Drug Dependence Treatment Centre in Tanga**

I, the undersigned, offer to provide the consulting services for the **construction of Multipurpose Drug Dependence Treatment Centre, Tanga, Tanzania** in accordance with your Procurement Notice No. IC/TZA/2015/UNDP-029 dated 25th June 2015.

Our attached Financial Proposal is for the amount of **TZS 66,350,000.00 (Sixty Six Million, Three Hundred and Fifty Thousand Tanzanian Shillings)**, excluding of all indirect local taxes. The estimated amount of local indirect taxes is **TZS 3,317,500.00** which shall be confirmed or adjusted, if needed, during negotiations. Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal.

I undertake to negotiate on the basis of the proposed level of effort. My Proposal is binding upon me and subject to the modifications resulting from contract negotiations.

I remain,

Yours sincerely,

E. Moshi

Emanuel Ezekiah Moshi  
Individual Consultant

## Part II: FINANCIAL PROPOSAL

### 1.0 Basis and Terms of Payment

According to the Terms of Reference, the following is the proposed payment schedule and deliverables. Engineer is of the opinion that 5% to be paid after the delivery of the inception report subject to negotiations.

SN	Project Milestone	Deliverable	Percentage
1	Presentation of the Inception Report	Inception Report	5%
2	Preparation of ToR, Advertise, Evaluate, Contracting Design Firm	ToR & Advertise	5%
3	Finalise the Drgs & BoQ Liaising with Design Team for Construction Works	Drgs & BoQ	5%
4	Tender Evaluation	Evaluation Report	5%
5	Review & package Contract Documents for Works to be issued to Contractor	Verification Report	10%
6	Monitor Construction Works & Certification on Milestone	Monthly & Site Visit Report (6 reports)	10% (each)
7	Certification on Completion of Works & Project Handing Over	Final Report	10%

### 2.0 Break Down of Financial Proposal

<b>PROFESSIONAL FEES</b>				
S/N	Item Description	Time Input (Days)	Rate Per Man-Day (TZS)	Amount (TZS)
1.	Preparation of ToR, Advertise, Evaluate, Contracting Design Firm	5	800,000.00	4,000,000.00
2.	Finalise Drgs, BoQ, Tender and Secure Permit	10	800,000.00	8,000,000.00
3.	Tender Evaluation	3	800,000.00	2,400,000.00
4.	Review & package Contract for Works to be issued to Contractor	4	800,000.00	3,200,000.00
5.	Monitor Construction Works & Certification on Milestone	35	800,000.00	28,000,000.00
6.	Certification on Completion of Works & Project Handing Over	5	800,000.00	4,000,000.00
<b>TOTAL PROFESSIONAL FEES</b>				<b>49,600,000.00</b>
<b>REIMBURSABLE COSTS</b>				
S/N	Item Description	Quantity	Rate (Tshs)	Amount (Tshs)
1	Subsistence Allowance	35	150,000	5,250,000
2	Travel Expenses	19	500,000	9,500,000
3	Stationary			2,000,000
<b>TOTAL REIMBURSABLE COSTS</b>				<b>16,750,000</b>
<b>TOTAL</b>				
<b>Add 5% With Holding Tax</b>				<b>3,317,500</b>
<b>FINANCIAL PROPOSAL</b>				<b>69,667,500</b>

#### Assumptions:

- Five working days has been proposed for site supervision works per month. This takes into other visits on ad hoc basis.
- Construction period assumed to take 28 weeks,
- Travels: 2 trips site assessment-tendering, 14 trips supervision, 3 trips project handover

# **Technical Proposal**

**Procurement Notice No. IC/TZA/2015/UNDP-029**

**National Consulting Engineer  
For  
Construction of Multipurpose Drug Dependence  
Treatment Centre in Tanga, Tanzania**

## **United Nations Development Program (UNDP)**

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Submitted to

United Nation Development Program  
(UNDP)

Prepared by:

Eng. Emanuel Ezekiah Moshi, PE

Telephone +255-754 679533  
E-mail:moshi@cpitz.com  
moshiemanuel@yahoo.com.

P.O. BOX 35621,  
DAR ES SALAAM  
Tanzania

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**12th July, 2015**



## Letter of Submission

**Emanuel Ezekiah Moshi, PE,**  
P. O. Box 35621 Dar es Salaam, Tanzania  
E-mail: [moshi@cpitz.com](mailto:moshi@cpitz.com); [moshiemanue@yahoo.com](mailto:moshiemanue@yahoo.com)  
Tel 0754 679533

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Date: Monday, 12th July 2015

### **PROCUREMENT NOTICE NO. IC/TZA/2015/UNDP-029**

**Re: National Consulting Engineer for Construction of Multipurpose Drug Dependence Treatment Centre in Tanga**

I, the undersigned, offer to provide the consulting services for the **construction of Multipurpose Drug Dependence Treatment Centre, Tanga, Tanzania** in accordance with your Procurement Notice No. IC/TZA/2015/UNDP-029 dated 25th June 2015.

I am hereby submitting my Proposal, which includes this Technical Proposal, and a Financial Proposal submitted separately. I have not been declared ineligible by the Government of the United Republic of Tanzania under Tanzania's laws or official regulations or by an act of compliance with a decision of the United National Security Council.

If negotiations are held during the period of validity of the Proposal, I undertake to negotiate on the basis of the proposed level of effort. My Proposal is binding upon me and subject to the modifications resulting from contract negotiations.

I remain,

Yours sincerely,

EMoshi

Emanuel Ezekiah Moshi  
Individual Consultant

## Part I: TECHNICAL PROPOSAL

### 1.0 Qualification and Experience of the Consultant (Engineer)

Engineer Emanuel is a professional civil engineer with good qualification in structure analysis and design, geotechnical engineering, construction project management, procurement, occupational health and safety in construction industry and construction technology. He has Master of Science degree in construction project management and Bachelor of Science degree in structural engineering. He is a registered professional engineer with Engineer's Registration Board Tanzania.

He has specific experience in structural engineering design and supervision gained through various assignments. He has in depth understanding of the design techniques using various structural design softwares like masterseries, prokon and autocad. He has been involved in structural engineering design of more than twenty multi storey buildings and supervising more than seven construction projects. Through this assignment he has gained an extensive knowledge and exposure about construction project planning, design, supervision and occupational health and safety current practices and performance in construction sites.

Engineer has over four years' experience as a project manager acquired through various projects including the design and supervision works and feasibility study assignment. Having a good theoretical background in construction project management (including the application of project management software), practical experience in procurement, design and supervision, he has been able to undertake management of the projects very smoothly as per industrial best practices.

Engineer has also specific experience in procurement specifically public procurement system. In this area, he has been involved in various assignments in the capacity of the individual of consultant in development of standard tendering document for public procurement regulatory authority, for Tanzania Airports Authority, National Housing Corporation (procurement of specialized mode of infrastructure projects). He has been involved in more than twenty tender and proposal evaluation of large construction projects. He has worked in the assignment to review the Public Procurement Act 2004.

### 2.0 Consultant's Technical Approach and Methodology

#### (a) Comments to the Terms of Reference (TOR)

The Engineer has read the Terms of Reference (ToR) as issued by the Client. The Engineer has generally understood the ToR and specifically the Consultant has the following comments;

- (i) The assignment requires the individual consultant in a capacity of professional registered Engineer to act as an independent Consultant to the project delivery process;
- (ii) The Engineer is expected to work with the Client from the project procurement stage to the construction and commission of the facility;
- (iii) Engineer is of the understanding that, he shall assist the PSU in the procurement of the design firm (named in the ToR architectural firm) and the Contractor (named in the ToR construction company). It is further assumed that all procurement shall be done in accordance to the UNDP's guidelines, procedures and standard tools;
- (iv) Engineer has also understood that, he shall have a sole responsibility in the supervision of the design and Construction works and shall conduct periodic site meetings and inspection on every month;
- (v) Engineer is proposing the following Deliverable and time line in section of this Technical Proposal.